



HOMEFINDERS OF HAWAII

200 KANOELEHUA AVENUE, STE. 100B
HILO, HI 96720

PHONE: (808) 935-7119

FAX: (808) 935-5830

Complete this application with all information requested. This application provides the basis for our selection of qualified tenants for the properties we manage. Completing and signing this Rental Application authorizes Century 21 Homefinders of Hawaii to process the application and make the customary credit and reference checks.

We are working to maintain quality rental units and to prevent illegal activity from being conducted in our units. To that end we have a thorough screening process. We do not tolerate illegal activity including but not limited to; domestic abuse, gambling, drug use, trafficking and or the manufacture of illegal drugs.

Please note that we provide Equal Housing Opportunity and follow Chapter 521 of the Hawaii Revised Statutes, known as the Landlord-Tenant Code and recommend you review the code to familiarize yourself with your tenant responsibilities.

We do not discriminate against any applicant based on race, sex, color, religion, familial status, age, ancestry, disability or HIV infection.

PLEASE READ THE FOLLOWING BEFORE SIGNING

- There is a non-refundable \$20 Application Fee for each person over the age of 18 intending to occupy the potential rental property. YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THE APPLICATION FEE.** Application process takes a minimum of 3 – 5 business days. Property is rented to the first best-qualified applicant. Please contact us within 48 hrs of applying to check your status. Applicants are responsible to investigate neighborhoods on their own. References from family members are not acceptable as landlord reference. Please read all items carefully. Incomplete applications will not be processed.
- At the time of submitting your application, please provide 2 forms of identification for the Property Manager/Agent to photocopy, of which one must be identification issued by a government agency.
- If you cannot provide rental references from an unrelated party, you may be required to have a co-signer. We must verify your income and rent payment capacity. This may be in the form of paycheck stubs, verbal verification from employers, tax returns, GE tax filings, bank statements, and/or statements of stock dividends, rental income, grant award letters, trust and/or verification from government agencies which provide financial assistance.
- Credit reports will be run on the person(s) or entities responsible for rental payments.
- Your application will be denied if you misrepresent any information.
- You may be denied if, within the last 3 years, you have had a criminal conviction for crimes that involve any type of violence (including Terroristic Threatening) or the manufacture, and/or sale or possession of any illegal drug.
- We may reject your applications. The Property Manager/Agent may reject the application without stating the reason. Tenant selection is done in accordance with State & Federal Fair Housing Laws.
- If accepted, Applicant(s) agree to deposit the full amount of Security Deposit, equal to one's month rent, with Property Manager/Agent within (2) two business days of their notification of approval. Without a full Security Deposit, signed rental agreement & all addendums, the unit will not be taken off of the rental market and potential applicants will still be screened.
- Property Manager/Agent will provide Applicant/Tenant with a lease for review and signature. An Inventory and Condition Report Form will be given to Tenant stating the condition of the rental property, at the time of move-in.
- In the event Applicant/Tenant(s) fails to take occupancy by the lease start date, Property Manager/Agent may use any and all remedies pursuant to Landlord-Tenant code, not excluding retention of part or all of the Security Deposit paid.
- Property will be occupied by only those persons listed on this application. All persons 18 years and older must complete and sign application for processing. All persons on the lease are fully responsible for the rent both individually and jointly.
- Permission to have pets must be in writing and tenants must agree to all of the terms of the "Pet Addendum". If permission is granted *Pet Deposit will be \$250 per pet*. Any pets brought onto the property without written consent constitutes lease violations, and may result in termination of lease.**
- The undersigned are hereby requesting to be considered for tenancy and agree to abide by all conditions stated on this application and lease if approved. Further, the Applicant(s) certify that all representations made here are true and correct. The Applicant(s) understand and give permission to Century 21 Homefinders of Hawaii to investigate the information provided herein for the purpose of tenant screening.



Homefinders of Hawaii
 200 KANOELEHUA AVENUE, STE. 100B
 HILO, HI 96720

For office use only:

___ APPROVED

Date Notified: _____

Date Moved in: _____

___ DENIED

Date Letter Sent: _____

PHONE: (808) 935-7119

FAX: (808) 935-5830

RENTAL APPLICATION

Property applying for _____

Total Number of Occupants _____

County Housing? _____ Yes _____ No

If County Housing applicable then please turn in your Voucher & Work Sheet.

APPLICANT:

Name _____

Social Security No. _____

Date of Birth _____

Phone _____

Email _____

Employer _____

Position _____

Dates Employed _____

Supervisor _____

Phone Number _____

Monthly Salary _____

Additional Monthly Income _____

Source _____

CO APPLICANT:

Name _____

Social Security No. _____

Date of Birth _____

Phone _____

Email _____

Employer _____

Position _____

Dates Employed _____

Supervisor _____

Phone Number _____

Monthly Salary _____

Additional Monthly Income _____

Source _____

Names of all other persons to occupy unit: (attach additional sheet if needed)

Name _____

Name _____

Name _____

Name _____

RENTAL REFERENCE INFORMATION AT LEAST 5 YEARS HISTORY-USE ADDITIONAL SHEET IF NEEDED:

Current Address _____

Past Address _____

City, State, Zip _____

City, State, Zip _____

From _____ To _____

From _____ To _____

Landlord Name _____

Landlord Name _____

Landlord Phone _____

Landlord Phone _____

Rent Amount Paid _____

Rent Amount Paid _____

Reason for move _____

Reason for move _____



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RENTAL APPLICATION (continued)

Non Related PERSONAL REFERENCES (MUST LIST TWO):

Name: _____

Name: _____

Phone: _____

Phone: _____

ADDITIONAL INFORMATION:

Do you own any Pets? _____

What Type, How Many? _____

NOTICE TO APPLICANTS:

CREDIT CHECK

The information in this application will be submitted to TransUnion Credit Company for verification. Please furnish all information requested.

I/We have read the Application and I/we understand that if I/we cause a financial loss to my landlord that my/our name may be placed in the files TransUnion Credit Company and such information will be furnished to subscribers who have a bona fide and legal need to obtain credit or lease other dwelling units in the future.

I/We, the Applicant, hereby authorize TransUnion Credit Company to provide Century 21 Homefinders of Hawaii with credit information relating to my financial solvency. I/We, the Applicant, hereby give my/our permission to Century 21 Homefinders of Hawaii and TransUnion Company to verify the above information.

AUTHORIZATION FOR RELEASE OF INFORMATION

I/WE AUTHORIZE CENTURY 21 HOMEFINDERS OF HAWAII TO VERIFY, BY ALL AVAILABLE MEANS, INCLUDING REPORTS FROM A CRIMINAL BACKGROUND CHECK, CONSUMER REPORTING AGENCIES BEFORE, DURING AND AFTER TENANCY ON MATTERS RELATING TO MY LEASE, AND INCOME HISTORY AND OTHER INFORMATION REPORTED BY EMPLOYER (S). WORK HISTORY INFORMATION MAY BE USED ONLY FOR THIS RENTAL APPLICATION.

APPLICANT SIGNATURES: (certifying information contained in this application to be true and correct)

Applicant _____

Date _____

Applicant _____

Date _____

SIGN YOUR APPLICATION! FAILURE TO SIGN WILL RESULT IN YOUR APPLICATION BEING DENIED